

# 2151443 Mason County WA

03/01/2021 03:14:37 PM RESOL

eRecorded #153287 RecFee: \$106.50 Pages: 4

LAKE CUSHMAN

## **After Recording Return To:**

Lake Cushman Maintenance Co.

3740 N. Lake Cushman Road

Hoodsport, WA 98548

## **Document Title:**

Lake Cushman Maintenance Co. Board Resolution 03-21 Relating to LCMC's Role in the Placement and Maintenance Responsibilities in Regard to Cluster Box Units (CBU) within the Lake Cushman Developments, Adopted on February 25, 2021 by the Lake Cushman Maintenance Company Board of Directors.

## **Grantor:**

*Lake Cushman Maintenance Co.*

## **Grantees:**

Public

LAKE CUSHMAN MAINTENANCE COMPANY  
BOARD RESOLUTION 03-21

**Relating to LCMC's Role in the Placement and Maintenance Responsibilities in Regard to Cluster Box Units (CBU) within the Lake Cushman Developments**

**WHEREAS**, the United States Postal Service has reached out to LCMC Staff, informing them that USPS will not be aiding with the construction and/or managing the placement of CBUs within and near the Lake Cushman Developments; and

**WHEREAS**, LCMC's governing documents do not assign a responsibility to the Homeowners' Association in regard to the placement, monitoring and maintenance of CBUs within the Lake Cushman Developments; and

**WHEREAS**, coordination efforts to place CBUs has historically fallen (by default) on the Hoodspout, WA Postmaster and LCMC has been notified that this will not occur into the future; and

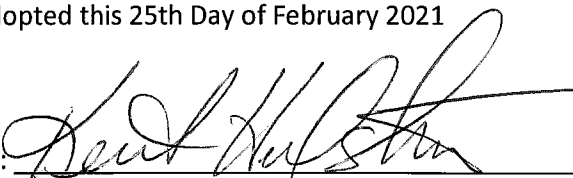
**WHEREAS**, the postmaster will remain involved (in coordination with the LCMC Public Works Manager) in approving the location of these facilities in order to ensure that its placement falls within the current line of travel for mail carriers and is located within a safe location;

**WHEREAS**, the Board of Directors have determined that it is in the best interest of the Association and the Association's members to adopt a process in coordinating efforts to locate CBUs, but to leave the cost for purchasing, installation and maintenance of additional CBUs to the members that desire them.

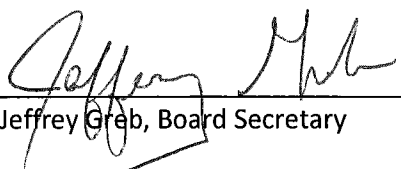
**NOW, THEREFORE, BE IT RESOLVED** that the LCMC Board of Directors adopts the Policy on CBUs within the Lake Cushman Developments, as outlined within Exhibit A of this resolution.

**LAKE CUSHMAN MAINTENANCE COMPANY  
BOARD OF DIRECTORS:**

Adopted this 25th Day of February 2021

By:   
Keith Hillstrom, Board President

3-1-21  
Date

By:   
Jeffrey Greb, Board Secretary

2/26/21  
Date

**Exhibit A**

## Policy on Central Box Units (CBU) within the Lake Cushman Developments

Staff of LCMC and Board members have received comments related to the desire of members of the Lake Cushman Developments in pursuing the establishment, placement, and allocation of CBUs within the Lake Cushman developments, based on comments received from the USPS that they will no longer be constructing or helping with these efforts into the future. Historically, LCMC has not been involved in this process, as the developers of Lake Cushman did not identify or install CBUs as part of the original plats, based on historical records housed within the main office of LCMC. Staff have attempted to aid the United States Postal Service (USPS) in this work in the past, but this involvement was limited to the approval of the placement of these structures within LCMC right of way to ensure life safety concerns pertaining to sight distance and obstacles within the traveled pathway. Based on this historic pattern, significant costs for the purchase, placement and maintenance of these facilities and that this option is considered a luxury for members of the community, LCMC's role in this process will be limited to locating and placing concrete pads (at the requesting lessee's expense) for these structures, as formally requested and the establishment of an interested parties list that will be maintained by Administrative Services Staff to include names, lot numbers and contact information of those members interested in pursuing the purchase, placement and maintenance of these facilities. In addition, Administrative Services Staff will make available to these members a list of current vendors and/or contractors that could be willing to help interested community members in purchasing, placing, and constructing these facilities. The cost and coordination associated with this work lies solely with the members expressing interest in obtaining these facilities, identified within the interested parties list. To summarize LCMC Staff involvement in the purchase, location, and placement of CBUs from this point forward:

1. LCMC's role in this process will be limited to locating and placing concrete pads (at the requesting lessee's expense and with postmaster approval) for these structures, as formally requested via the Request for Action process and the establishment of an interested parties list that will be maintained by Administrative Services Staff to include names, lot numbers, and contact information of those members interested in pursuing the purchase, placement, and maintenance of these facilities.
2. Staff will make available to these members a list of current vendors and/or contractors that may be willing to help interested community members in purchasing, placing, and maintaining these facilities. This list will not be all inclusive and it is up to the interested parties to investigate, verify costs, check references, obtain any needed permits, and ensure that the work is done in accordance with the Public Works Manager's requirements, the United States Postal Service, and any other unforeseen requirements.
3. All costs for organizing, purchasing, locating, constructing and maintenance of these facilities will be the responsibility of the interested Members list and those that choose to participate in this process and obtaining a mailbox within the proposed CBU.

End